

**TOWN OF LUSELAND**  
**Tuesday, December 9, 2025**

Minutes of the Regular Meeting of the Council of the Town of Luselander held in the Municipal office at 503 Grand Avenue in Luselander, SK.

**MEMBERS PRESENT:**

Mayor ----- Kathy Wurz  
 Councillor/Deputy Mayor ----- Candice Kraft  
 Councillor ----- Bobbi Elliott  
 Councillor ----- Matt Siwak  
 Councillor ----- Mark Lannigan  
 Councillor ----- Chad Levitt  
 CAO ----- Krystal Bazylynski

**MEMBERS ABSENT:**

One (1) Vacant Councillor Seat

Mayor Kathy Wurz called the meeting to order at 5:59 p.m.

<b>GUESTS:</b>		<ul style="list-style-type: none"> <li>Blaine Thrun, Jason Englot &amp; Scott Huckaby</li> </ul>
	<b>25/358</b>	<p><b>LANNIGAN</b>                  THAT the Council for the Town of Luselander has Received and Accepted Councillor Rianne Bozzards' Resignation Letter dated on November 20, 2025.</p> <p align="right"><b>CARRIED</b></p>
<b>AGENDA:</b>	<b>25/359</b>	<p><b>SIWAK</b>                  THAT the agenda be adopted as presented</p> <p align="right"><b>CARRIED</b></p>
<b>MINUTES:</b>	<b>25/360</b>	<p><b>ELLIOTT</b>                  THAT the minutes for the Regular Meeting held on November 18, 2025 be approved as presented.</p> <p align="right"><b>CARRIED</b></p>
<b>BUSINESS ARISING FROM MINUTES</b>		<ul style="list-style-type: none"> <li>Reminder of the Luselander x Kerrobert Council &amp; Staff Day</li> <li>Code of Ethics Bylaw is Complete and will be introduced at January Meeting</li> <li>E-Scooter &amp; E-Bike Bylaw is Complete and will be introduced at January Meeting</li> </ul>
<b>FINANCIAL STATEMENTS:</b>	<b>25/361</b>	<p><b>LANNIGAN</b>                  THAT the Town, Mini Mall, Motel, Building Committee and EDO Statement of Financial Activities as at November 30, 2025 be accepted as presented.</p> <p align="right"><b>CARRIED</b></p>
<b>ACCOUNTS FOR APPROVAL:</b>	<b>25/362</b>	<p><b>LEVITT</b>                  THAT the accounts as set out in the List of Accounts for Approval in the amounts of:</p> <p>\$162,336.83 (General) Cheque # 23952 to 24004 and Pre-Auth # 10684 to 10713</p> <p>\$19,062.36 (Payroll) Direct Deposit # 346 to 364</p> <p>be approved for payment.</p> <p align="right"><b>CARRIED</b></p>
<b>PECUNIARY INTEREST ACCOUNTS FOR APPROVAL:</b>		<p>Councillor Kraft declared a pecuniary interest and abstained from voting on the following motion pursuant to M.A. s. 144 (3):</p> <p align="right"><b>CARRIED</b></p>
"	<b>25/363</b>	<p><b>LEVITT</b>                  THAT the account of D-Can Ag Repair Ltd. \$2,600.63 be approved for payment.</p> <p align="right"><b>CARRIED</b></p>
<b>COMMITTEE REPORTS</b>	<b>25/364</b>	<p><b>LANNIGAN</b>                  THAT Councillor Siwak be appointed to the Cemetery and Airport Board Committees. And that the Mall, Motel, Sewer &amp; Water Committees will stay the same until the By-Election.</p> <p align="right"><b>CARRIED</b></p>
"		<ul style="list-style-type: none"> <li>CAO Bazylynski &amp; Mayor Wurz reported on the WCMGC                         <ul style="list-style-type: none"> <li>Next Meeting will be held on Zoom on January 29<sup>th</sup> 2026.</li> </ul> </li> <li>Councillor Levitt reported on the Pioneer's Haven</li> <li>Mayor Wurz reported on the Economic Development Officer</li> </ul> <p align="right"><b>CARRIED</b></p>

Mayor Initials   KW  

CAO Initials 

		<ul style="list-style-type: none"> <li>Mayor Wurz reported on the KLD</li> </ul>	
"	25/365	<p><b>KRAFT</b> THAT the committee reports be accepted as presented.</p>	CARRIED
<b>STAFF REPORTS</b>	<b>Police Report:</b>	<ul style="list-style-type: none"> <li>Mayor Wurz &amp; Councillor Elliott reported on the Police Commission</li> </ul>	
"		RCMP Report – N/A	
	<b>Public Works:</b>	The Logged Hour Reports for November 2025 were received	
	<b>Salaried Employees :</b>	The Vacation/Sick/Overtime report for November 2025 was received	
"	25/366	<p><b>LEVITT</b> THAT the staff reports be accepted.</p>	CARRIED
<b>OLD BUSINESS</b>	25/367	<p><b>SIWAK</b> THAT Bylaw No. 2025-14, A Bylaw to Provide for The Arena Rates be now read a first time.</p>	CARRIED
"	25/368	<p><b>ELLIOTT</b> THAT Bylaw No. 2025-14, A Bylaw to Provide for The Arena Rates be now read a second time.</p>	CARRIED
"	25/369	<p><b>LANNIGAN</b> THAT Bylaw No. 2025-14, A Bylaw to Provide for The Arena Rates receive three readings at this meeting.</p>	CARRIED
"	25/370	<p><b>LEVITT</b> THAT Bylaw No. 2025-14, A Bylaw to Provide for The Arena Rates be read a third time and passed.</p>	CARRIED UNANIMOUSLY
"	25/371	<p><b>ELLIOTT</b> THAT Mayor Wurz and Deputy Mayor Kraft accept the RM of Hearts Hill Invitation to be at their next meeting held on January 8<sup>th</sup> 2026 to discuss additional Recreation Contributions for the 2026 year.</p>	CARRIED
<b>NEW BUSINESS:</b>	25/372	<p><b>KRAFT</b> THAT this meeting be closed to the public at 7:33 p.m. for the discussion pertaining to Employee Performance &amp; Yearly Reviews' for Englot, Friend, Meissner, Brice, Nienaber, Vetter, Hrechka, Halliday, and Ferran. <i>Section 120(2)(a) of The Municipalities Act states that Councils and council committees may close all or part of their meetings to the public if the matter to be discussed is within one of the exemptions in Part III of The Local Authority Freedom of Information and Protection of Privacy Act. PART III 16 (1)(b): "consultations or deliberations involving officers or employees of the local authority." This provides the legal justification for using an in-camera session.</i></p>	CARRIED
"		In-Camera attendance was as follows;	CARRIED
		<ul style="list-style-type: none"> <li>Mayor Wurz</li> <li>Deputy Mayor Kraft</li> <li>Councillor Elliott</li> <li>Councillor Siwak</li> <li>Councillor Lannigan</li> <li>Councillor Levitt</li> <li>CAO Bazylnski</li> </ul>	
"	25/373	<p><b>LANNIGAN</b> THAT this meeting now be open to the public at 7:39 p.m. and the discussion pertaining to the Employee Performance &amp; Yearly Reviews' for Englot, Friend, Meissner, Brice, Nienaber, Vetter, Hrechka, Halliday, and Ferran Has Thus ended.</p>	CARRIED
"	25/374	<p><b>SIWAK</b> THAT the Town Foreman Jason Englot's 2026 Contract be signed by Mayor Wurz, with his 2026 Salary adjusted and stated in said contract to \$75,009.15 Commencing on January 1, 2026.</p>	CARRIED

Mayor Initials   *KW*   CAO Initials   

“	25/375	<b>WURZ</b> THAT the Town Assistant Foreman Levi Friend's 2026 Contract be signed by Mayor Wurz, with his 2026 Salary adjusted and stated in said contract to \$59,541.95 Commencing on January 1, 2026.	CARRIED
“	25/376	<b>WURZ</b> THAT the Casual Public Works Lindelle Meissner's 2026 Hourly Wage be adjusted and stated in a letter to her be \$17.14 per hour Commencing on January 1, 2026.	CARRIED
“	25/377	<b>WURZ</b> THAT the Casual Public Works Joe Brice's 2026 Hourly Wage be left the same at \$20.00 per hour Commencing on January 1, 2026.	CARRIED
“	25/378	<b>WURZ</b> THAT the Head Librarian Dawna Nienaber's 2026 Contract be signed by Mayor Wurz, with her 2026 Hourly Wage be adjusted and stated in said contract to \$16.98 per hour Commencing on January 1, 2026.	CARRIED
“	25/379	<b>WURZ</b> THAT the Police Steno Deb Vetter's 2026 Contract be signed by Mayor Wurz, with her 2026 Hourly Wage be adjusted and stated in said contract to \$19.57 per hour Commencing on January 1, 2026.	CARRIED
“	25/380	<b>WURZ</b> THAT the Landfill Attendant John Hrechka's 2026 Hourly Wage be adjusted and stated in a letter to him be \$15.81 per hour Commencing on January 1, 2026.	CARRIED
“	25/381	<b>WURZ</b> THAT the Casual Library Attendant Jean Halliday's 2026 Hourly Wage be adjusted and stated in a letter to her be \$16.48 per hour Commencing on January 1, 2026.	CARRIED
“	25/382	<b>WURZ</b> THAT the Casual Library Attendant Cheyenne Ferran's 2026 Hourly Wage be adjusted and stated in a letter to her be \$15.81 per hour Commencing on January 1, 2026.	CARRIED
“	25/383	<b>SIWAK</b> THAT this meeting be closed to the public at 7:41 p.m. for the discussion pertaining to Employee Performance & Yearly Reviews' for Jahner. <i>Section 120(2)(a) of The Municipalities Act states that Councils and council committees may close all or part of their meetings to the public if the matter to be discussed is within one of the exemptions in Part III of The Local Authority Freedom of Information and Protection of Privacy Act. PART III 16 (1)(b): "consultations or deliberations involving officers or employees of the local authority." This provides the legal justification for using an in-camera session.</i>	CARRIED
“		In-Camera attendance was as follows;	CARRIED
“		<ul style="list-style-type: none"> <li>• Mayor Wurz</li> <li>• Deputy Mayor Kraft</li> <li>• Councillor Elliott</li> <li>• Councillor Siwak</li> <li>• CAO Bazylinski</li> </ul>	
“	25/384	<b>SIWAK</b> THAT this meeting now be open to the public at 7:43 p.m. and the discussion pertaining to the Employee Performance & Yearly Reviews' for Jahner Has Thus ended.	CARRIED
“	25/385	<b>ELLIOTT</b> THAT the Assistant Admin Caitlin Jahner's 2026 Contract be signed by Mayor Wurz, with her 2026 Salary adjusted and stated in said contract to \$38,105.76 Commencing on January 1, 2026.	CARRIED
“	25/386	<b>LEVITT</b> THAT this meeting be closed to the public at 7:46 p.m. for the discussion pertaining to Employee Performance & Yearly Reviews' for Bazylinski. <i>Section 120(2)(a) of The Municipalities Act states</i>	CARRIED

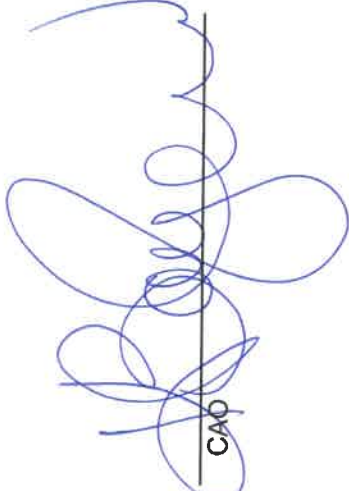
Mayor Initials KWCAO Initials 

"	"	<p>that Councils and council committees may close all or part of their meetings to the public if the matter to be discussed is within one of the exemptions in Part III of The Local Authority Freedom of Information and Protection of Privacy Act. PART III 16 (1)(b): "consultations or deliberations involving officers or employees of the local authority." This provides the legal justification for using an in-camera session.</p> <p>In-Camera attendance was as follows;</p> <ul style="list-style-type: none"> <li>• Mayor Wurz</li> <li>• Deputy Mayor Kraft</li> <li>• Councillor Elliott</li> <li>• Councillor Siwak</li> <li>• Councillor Lannigan</li> <li>• Councillor Levitt</li> </ul>	CARRIED
"	25/387	<p><b>LANNIGAN</b>                  THAT this meeting now be open to the public at 8:00 p.m. and the discussion pertaining to the Employee Performance &amp; Yearly Reviews' for Bazylnski Has Thus ended.</p>	CARRIED
"	25/388	<p><b>KRAFT</b>                  THAT the CAO Krystal Bazylnski's 2026 Contract be signed by Mayor Wurz, with her 2026 Salary adjusted and stated in said contract to \$75,970.00 Commencing on January 1, 2026.</p>	CARRIED
"	25/389	<p><b>SIWAK</b>                  THAT the Luseland and Discovery Daycare Board be not allowed to apply for a Liquor License for the Luseland Memorial Arena in order to utilize selling liquor at the Senior Mallard Hockey Games as a Fundraiser for the Daycare. They may come back to Council Next year for specific ideas on a special night for the 2026/27 Season.</p>	CARRIED
"	25/390	<p><b>LEVITT</b>                  THAT the Town of Luseland By-Election for the one (1) vacant seat on Council be held on the following days;</p> <ul style="list-style-type: none"> <li>• Posting Call for Nominations: Tuesday, March 17, 2026</li> <li>• Nomination Day: Wednesday, April 26 2026</li> <li>• Advance Poll: Tuesday, April 28 2026 at the Town of Luseland Municipal Office</li> <li>• Election Day: Wednesday, May 6 2026 at the Town of Luseland Municipal Office</li> </ul>	CARRIED
"	25/391	<p><b>LANNIGAN</b>                  THAT the Council for the Town of Luseland confirms the Municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant;</p> <ul style="list-style-type: none"> <li>• Submission of the 2024 Audited Financial Statement to the Ministry of Government Relations;</li> <li>• Submission of the 2024 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;</li> <li>• In Good Standing with respect to the reporting and remittance of Education Property Taxes;</li> <li>• Adoption of a Council Procedures Bylaw;</li> <li>• Adoption of an Employee Code of Conduct;</li> <li>• All members of council have filed and annually updated their Public Disclosure Statements as required; and</li> </ul> <p>THAT we authorize the CAO to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.</p>	CARRIED
"	25/392	<p><b>ELLIOTT</b>                  THAT the CAO be allowed to sign the Service Order No 20611344 from SaskPower regarding the New General Electric Service to the Luseland &amp; District Firehall at 805 Pacific Ave.</p>	CARRIED
"	25/393	<p><b>ELLIOTT</b>                  THAT the CAO correspond with the owner of LOT 21-24 BLK 13 Plan No G70 regarding the letter to contest Tax Enforcement Process, advising the owner that this is a legal process which cannot be stopped. All funds owed for the 2024 Tax Levy must be paid by February 13 2026 for the process to commence.</p>	CARRIED

Mayor Initials KW

CAO Initials 

“	25/394	<p><b>KRAFT</b>                  THAT the CAO correspond with the owner of LOT 16 BLK 25 Plan No 64S21785 regarding invoice from Kee Sheet for their sewer backup camera and clean will be paid for by the Town of Luseland.</p>	CARRIED
“	25/395	<p><b>KRAFT</b>                  THAT the CAO pay the invoice from Kee Sheet for a sewer backup camera and clean at LOT 16 BLK 25 Plan No 64S21785 in the amount of \$1,145.52.</p>	CARRIED
“	25/396	<p><b>LANNIGAN</b>                  THAT the CAO advise the Town Foreman to purchase a new Sewer Machine at the quoted cost of \$450.00</p>	CARRIED
“	25/397	<p><b>ELLIOTT</b>                  THAT the CAO advise the Town Foreman to hire Southpaw Electric to replace the old light at Mr. Luse to LED a the quoted cost of \$80.00.</p>	CARRIED
<b>CORRESPONDENCE</b>	25/398	<p><b>SIWAK</b>                  THAT the following correspondence, having been read, be filed:</p> <p><b>Incoming:</b></p> <ul style="list-style-type: none"> <li>• SHA RE: Arena Licence to Operate</li> <li>• Sask Housing RE: 2024 Operating Share \$758.70 2025 Estimated \$4.67</li> <li>• RM of Hearts Hill RE: Airport Board Appointment</li> </ul> <p><b>Outgoing:</b></p> <ul style="list-style-type: none"> <li>• LCU RE: Reserve Accounts to 1 Year Term Accounts</li> <li>• RM of Progress RE: 2026 Rec Contributions with Income &amp; Expense Report for Arena &amp; Pool</li> <li>• RM of Hearts Hill RE: 2026 Rec Contributions with Income &amp; Expense Report for Arena &amp; Pool</li> <li>• RM of Grass Lake RE: 2026 Rec Contributions with Income &amp; Expense Report for Arena &amp; Pool</li> </ul>	CARRIED
<b>ADJOURNMENT</b>	25/399	<p><b>LEVITT</b>                  THAT this meeting now adjourns (8:40 p.m.).</p>	CARRIED

  
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 Mayor

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