

**Town of Luseland
Development Permit Application**

DP Number: _____

Applicant Information

Name or Company Name	
Mailing Address	
Phone No	
Email	

Property Owner Information (If different than above)

Name or Company Name	
Mailing Address	
Phone No	
Email	

Development Site

Civic Address	
Legal Description	LOT _____ Blk/Par _____ Plan No _____
Proposed Uses	Permitted use: Discretionary use:
Current Zoning District	

Applicant Acknowledgement:

I hereby acknowledge that I have read this application and declare the information contained therein correct. I understand that permission to begin development is not granted until the Development Permit, signed by the Development Officer, is provided to me and the Municipality has received full payment.

I further acknowledge and fully understand that the granting of a Development Permit shall not in any way relieve the owner of the building or his agent(s) from full responsibility for complying with the conditions of approval and the Zoning Bylaw and/or other Building Bylaws.

The issuance of a Development Permit does not preclude the need to obtain a Business License or Building Permit, nor does it authorize occupancy as outlined in the Building Bylaw.

Signature of Applicant, Owner or Authorized Agent
(If other than owner, please make sure an
Owner's Authorization Form is Attached)

Date

The application and plan(s) can be submitted to luseland@sasktel.net or by mail or in person at the Town of Luseland Municipal Office 503 Grand Ave, PO Box 130, Luseland SK S0L 2A0

Please include the required plans with your application as outlined on the 2nd page of this application. Additional information may be required at the request of the Development Officer. For more information, contact the CAO at the Town of Luseland Municipal Office 306-372-4218 or by email luseland@sasktel.net

Development Permit Application Fee: \$ _____ PAID _____

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Development Permit Plan Check List

Unless otherwise identified through the pre-application phase, all elements checked below must be included, clearly identified, dimensioned and labeled on each drawing.

Do not consolidate the required information onto one (1) plan or page without consultation.

Drawing 1 Planning & Development Services "Site Plan"	Required	Provided	Drawing 2 Public Works "Grading, Drainage and Storm Water Management Plan"	Required	Provided	Drawing 3 Community Services "Landscape Plan"	Required	Provided
Title block, scale, units (m), north arrow, address and legal land description, date of submission, revision number(s)			Title block, scale, units (m), north arrow, address and legal land description, date of submission, revision number(s)			Title block, scale, units (m), north arrow, address and legal land description, date of submission, revision number(s)		
Complete site feature inventory, including but not limited to: City boulevards, crossings, sidewalks, street trees, bus stops, benches, street signs, existing surface treatments, light poles, hydrants, utility boxes, catch basins, manholes, etc.			Complete site feature inventory, including but not limited to: City boulevards, crossings, sidewalks, street trees, bus stops, benches, street signs, existing surface treatments, light poles, hydrants, utility boxes, catch basins, manholes, etc.			Complete site feature inventory, including but not limited to: City boulevards, crossings, sidewalks, street trees, bus stops, benches, street signs, existing surface treatments, light poles, hydrants, utility boxes, catch basins, manholes, etc.		
Property lines, all registered easements and interests			Property lines, all registered easements and interests			Property lines, all registered easements and interests		
All existing, to be demolished and proposed buildings, structures and uses			All existing, to be demolished and proposed buildings, structures and uses			All existing, to be demolished and proposed buildings, structures and uses		
Post development surface treatments and specifications (gravel, concrete, asphalt, dirt, grass)			Post development surface treatments and specifications (gravel, concrete, asphalt, dirt, grass)			Post development surface treatments and specifications (gravel, concrete, asphalt, dirt, grass)		
Setbacks, site width, site area, site coverage, building height			Setbacks, site width, site area			Setbacks, site width, site area		
Parking and loading, include calculations and parking space dimensions			Existing and proposed private signage (sign permit required)			Garbage facilities, outdoor storage		
Existing and proposed private signage (sign permit required)			Garbage facilities, outdoor storage			Fences, hedges, retaining walls or similar		
Garbage facilities, outdoor storage			Fences, hedges, retaining walls or similar			Detailed landscaping legend		
Fences, hedges, retaining walls or similar			Storm water calculation (pre vs. post development runoff)			Location of landscaping, trees, etc., percent of landscaped area and the number of trees required (elements to be drawn to scale)		
Other:			Grading, showing existing and proposed elevations (geodetic) and direction of storm water flow.			Irrigation Plan to include all above noted elements, showing the location, direction and pattern of spray, sprinkler head specs, irrigation lines, sleeves, electric valves, and controls		
			Storm water management, showing the proposed method for handling and discharging on site storm water, i.e. catch basin, swale, etc.			Include both the botanical and common names of all plant materials, see also the City's preferred species plant list provided by Community Services		
			Servicing and utilities, showing all existing and proposed, above and below grade services and utilities					
			Parking and traffic analysis					