

**TOWN OF LUSELAND**  
**Tuesday, November 18, 2025**

Minutes of the Regular Meeting of the Council of the Town of Luselard held in the Municipal office at 503 Grand Avenue in Luselard, SK.

**MEMBERS PRESENT:**

Mayor ----- Kathy Wurz  
 Councilor/Deputy Mayor ----- Candice Kraft  
 Councilor ----- Bobbi Elliott  
 Councilor ----- Mark Lannigan  
 Councilor ----- Chad Levitt  
 CAO ----- Krystal Bazylnski

**MEMBERS ABSENT:**

Councillor ----- Rianne Bozzard  
 Councillor ----- Matt Siwak

Mayor Kathy Wurz called the meeting to order at 7:01 p.m.

All members of council have filed and their November 2025 Public disclosure Statements as required.

<b>GUESTS:</b>		<ul style="list-style-type: none"> <li>• Jason &amp; Andy Finley</li> </ul>
<b>AGENDA:</b>	<b>25/329</b>	<b>LANNIGAN</b> THAT the agenda be adopted as amended
<b>MINUTES:</b>	<b>25/330</b>	<b>ELLIOTT</b> THAT the minutes for the Regular Meeting held on October 14, 2025 be approved as presented.
"	<b>25/331</b>	<b>LANNIGAN</b> THAT the minutes for the Town Hall Meeting held on October 30, 2025 be approved as presented.
<b>BUSINESS ARISING FROM MINUTES</b>		<ul style="list-style-type: none"> <li>• SMB has approved Bylaw No. 2025-11 Water, Sewer, Waste and Recycling Rates</li> </ul>
<b>FINANCIAL STATEMENTS:</b>	<b>25/332</b>	<b>LEVITT</b> THAT the Town Statement of Financial Activities as at October 31, 2025 be accepted as presented.
"	<b>25/333</b>	<b>LEVITT</b> THAT the Mini Mall Statement of Financial Activities as at October 31, 2025 be accepted as presented.
"	<b>25/334</b>	<b>LEVITT</b> THAT the Motel Financials as at October 31, 2025 be accepted as presented.
"	<b>25/335</b>	<b>LEVITT</b> THAT the Building Committee Financials as at October 31, 2025 be accepted as presented.
<b>ACCOUNTS FOR APPROVAL:</b>	<b>25/336</b>	<b>ELLIOTT</b> THAT the accounts as set out in the List of Accounts for Approval in the amounts of:  \$208,758.46 (General) Cheque # 23895 to 23951 and Pre-Auth # 10653 to 10683.  \$19,079.99 (Payroll) Direct Deposit # 327 to 345  be approved for payment.
<b>PECUNIARY INTEREST ACCOUNTS FOR APPROVAL:</b>		<b>CARRIED</b>  Councillor Kraft declared a pecuniary interest and abstained from voting on the following motion pursuant to M.A. s. 144 (3):
"	<b>25/337</b>	<b>ELLIOTT</b> THAT the account of D-Can Ag Repair Ltd. \$465.11 be approved for payment.
<b>COMMITTEE REPORTS</b>		<ul style="list-style-type: none"> <li>• CAO Bazylnski &amp; Mayor Wurz reported on the WCMGC                      &gt; Next Meeting (AGM) will be held in Biggar on November 27<sup>th</sup></li> </ul>


Mayor Initials   KW  

CAO Initials

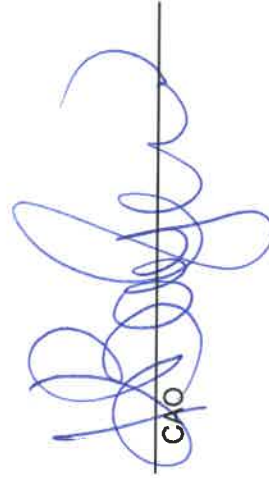
“		<ul style="list-style-type: none"> <li>▪ Councillor Levitt reported on the Pioneer’s Haven</li> <li>▪ Mayor Wurz reported on the Economic Development Officer</li> <li>▪ Councillor Elliott reported on the Museum and the Remembrance Day ceremony</li> </ul>
“	25/338	<p><b>KRAFT</b>                  THAT the committee reports be accepted as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>STAFF REPORTS</b>	<b>Police Report:</b>	<ul style="list-style-type: none"> <li>▪ Mayor Wurz &amp; Councillor Elliott reported on the Police Commission meeting held on November 6, 2025 and reports from September &amp; October 2025 were presented</li> </ul>
“		<p>RCMP Report – August, September &amp; October 2025 stats &amp; reports were presented</p>
	<b>Public Works:</b>	<p>The Logged Hour Reports for October 2025 were received</p>
	<b>Salaried Employees</b>	<p>The Vacation/Sick/Overtime report for October 2025 was received</p>
“	25/339	<p><b>LANNIGAN</b>                  THAT the staff reports be accepted.</p> <p style="text-align: right;"><b>CARRIED</b></p>
<b>OLD BUSINESS</b>		<p>CAO Bazylnski advised that a Council with a Code of Ethics Formal Complaint Form was submitted and filed at the Town of Luselnd Office on Friday November 14, 2025. To be presented, Council shall go in camera.</p>
“	25/340	<p><b>LEVITT</b>                  THAT this meeting be closed to the public at 8:18 p.m. for the discussion pertaining to Council with a Code of Ethics Formal Complaint Form. <i>Section 93.1 of The Municipalities Act requires municipalities to have a bylaw that includes a process for handling code of ethics complaints. This procedural bylaw, in conjunction with confidentiality provisions under The Local Authority Freedom of Information and Protection of Privacy Act (LA FOIP), provides the legal justification for using an in-camera session.</i></p>
“		<p>In-Camera attendance was as follows;</p> <ul style="list-style-type: none"> <li>• Mayor Wurz</li> <li>• Deputy Mayor Kraft</li> <li>• Councillor Elliott</li> <li>• Councillor Levitt</li> <li>• CAO Bazylnski</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
“	25/341	<p><b>ELLIOTT</b>                  THAT this meeting now be open to the public at 8:33 p.m. and the discussion pertaining to the Council with a Code of Ethics Formal Complaint Form Has Thus ended.</p> <p style="text-align: right;"><b>CARRIED</b></p>
“	25/342	<p><b>ELLIOTT</b>                  THAT the Council with a Code of Ethics Formal Complaint was acknowledged by Council and an investigation was conducted for said Formal Complaint. The Chosen Remedial Actions are as follows;</p> <ul style="list-style-type: none"> <li>• An apology, written and verbal, by the Member of Council will be given to all impacted individuals, including Mayor Wurz, Councillor Kraft, Councillor Elliott, Councillor Levitt &amp; CAO Bazylnski prior to December 9, 2025;</li> <li>• An apology, written and verbal, by the Member of Council will be given to all impacted individuals, including the Complainants Mark Lannigan and Matthew Siwak prior to December 9, 2025;</li> <li>• Educational training on Ethical &amp; Respectful Conduct;</li> <li>• Educational Training in Roles &amp; Responsibilities of Council; and</li> <li>• Educational Training in Duty of Loyalty.</li> </ul> <p>The Educational Remedial Actions must be completed by December 31, 2025 with proof of Educational Courses Completed and submitted to CAO Bazylnski.</p>

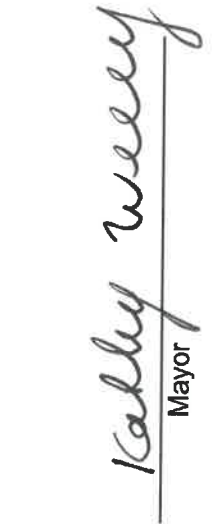
Mayor Initials EW CAO Initials 

“	25/343	<p>If the Member of Council is Unwilling and/or the Remedial Actions are not completed by the requested time, the Council of the Town of Luselnd will proceed with further action(s).</p> <p><b>KRAFT</b>          THAT YES, our Municipality requests that SK Recycles deliver curbside recycling directly in our Municipality beginning February 1, 2028</p> <p>And</p> <p>YES, our Municipality would like to transition to the new SK Recycles Curbside Collection Agreement for the period of June 1, 2026 to February 1, 2028.</p> <p><b>LANNIGAN</b>          THAT the Emergency Response Plan Appendixes K – P be approved as presented</p> <p>CAO Bazylnski announced that the Town of Luselnd and Town of Kerrobert's TSS Grant was approved. The conjoined Council and Staff training and bonding day will be held on the 14<sup>th</sup> of December in Luselnd with a start time of 9:00 a.m.</p>	CARRIED
“	25/344	<p><b>LEVITT</b>          THAT Lyle Endicott does not pay the fee for the Arena Booth for the Month of October 2025.</p> <p><b>ELLIOTT</b>          THAT the CAO correspond to the Recreation Contributors, RM of Progress, RM of Heart's Hill &amp; RM of Grass Lake, asking if they would be willing to contribute more for the 2026 year in the following amounts;</p> <ul style="list-style-type: none"> <li>• RM of Progress \$40,000</li> <li>• RM of Heart's Hill \$15,000</li> <li>• RM of Grass Lake \$15,000</li> </ul> <p>And see if they would like members of Council to speak to this at an upcoming meeting.</p>	CARRIED
“	25/345	<p><b>LEVITT</b>          THAT Lyle Endicott does not pay the fee for the Arena Booth for the Month of October 2025.</p>	CARRIED
“	25/346	<p><b>ELLIOTT</b>          THAT the CAO correspond to the Recreation Contributors, RM of Progress, RM of Heart's Hill &amp; RM of Grass Lake, asking if they would be willing to contribute more for the 2026 year in the following amounts;</p> <ul style="list-style-type: none"> <li>• RM of Progress \$40,000</li> <li>• RM of Heart's Hill \$15,000</li> <li>• RM of Grass Lake \$15,000</li> </ul> <p>And see if they would like members of Council to speak to this at an upcoming meeting.</p>	CARRIED
“	25/347	<p><b>LANNIGAN</b>          THAT the December Council Meeting shall start at 6:00 p.m. on Tuesday December 9<sup>th</sup>, 2025.</p>	CARRIED
<b>NEW BUSINESS:</b>	25/348	<p><b>KRAFT</b>          THAT the Town of Luselnd Office shall be Closed with Public Notice on Wednesday December 24<sup>th</sup> and Friday December 26<sup>th</sup> 2025.</p>	CARRIED
“	25/349	<p><b>KRAFT</b>          THAT Bylaw No. 2025-13, A Bylaw to Provide for The Arena Rates be now read a first time.</p>	CARRIED
“	25/350	<p><b>ELLIOTT</b>          THAT Bylaw No. 2025-13, A Bylaw to Provide for The Arena Rates be now read a second time.</p>	CARRIED
“	25/351	<p><b>LEVITT</b>          THAT Bylaw No. 2025-13, A Bylaw to Provide for The Arena Rates receive three readings at this meeting.</p>	CARRIED
“	25/352	<p><b>LANNIGAN</b>          THAT Bylaw No. 2025-13, A Bylaw to Provide for The Arena Rates be read a third time and passed.</p>	CARRIED UNANIMOUSLY
“	25/353	<p><b>KRAFT</b>          THAT the Luselnd Motel Insurance Invoice for the 2026 year be approved as presented and paid in the amount of \$9,944.92.</p>	CARRIED
“		<p>The Airport fees Bylaw 2024-06 was discussed as a concern was brought to the attention of the CAO and Council. Council stands by that Bylaw and all fees listed in Schedule B</p>	CARRIED

Mayor Initials kwCAO Initials 

“	25/354	<p><b>LEVITT</b>                  THAT the Development Permit for 103 Prospect Ave be Approved as Presented.</p>	CARRIED
“	25/355	<p><b>WURZ</b>                  THAT the following Town of Luseland Reserve Accounts held at the Luseland Credit Union in Savings Accounts be moved to their separate 1 year term accounts at the 3% interest rate as quoted by Adam Franko. These amounts include the budgeted Amortization amounts;</p> <ul style="list-style-type: none"> <li>• Police Reserves - \$6,401.26</li> <li>• Theatre Reserves \$6,680.33</li> <li>• Town of Luseland Capital Trust \$3,665.13</li> <li>• Economic Dev Reserves \$18.37</li> <li>• Rink Reserves \$58,000.48</li> <li>• Fire Reserves \$6,509.00</li> <li>• Cemetery Reserves \$5,712.47</li> <li>• Hospital Levy \$16,320.54</li> <li>• Sewer &amp; Water Reserves \$208,625.40</li> <li>• Town of Luseland General Reserves \$10,381.21</li> <li>• EMS Recruitment &amp; Retention \$3,792.29</li> <li>• Landfill Reserves \$30,770.74</li> <li>• Planning &amp; Development Reserves \$74,786.94</li> <li>• Recreation &amp; Culture Reserves \$36,581.03</li> <li>• Land Reserves \$22,786.20</li> <li>• Swimming Pool Reserves \$163,460.17</li> </ul>	CARRIED
<b>CORRESPONDENCE</b>	25/356	<p><b>LANNIGAN</b>                  THAT the following correspondence, having been read, be filed:</p> <p><b>Incoming:</b></p> <ul style="list-style-type: none"> <li>• SUMAssure RE: Increase in 2026 Premiums</li> <li>• Enbridge RE: Pipeline Safety</li> </ul> <p><b>Outgoing:</b></p> <ul style="list-style-type: none"> <li>• Luseland School RE: Letter of Support for School Playground Equipment Grant</li> <li>• Luseland Discovery Daycare RE: Pre-School Request</li> <li>• LCU RE: Sidewalk Damage Concern &amp; Drainage Impact Review</li> </ul>	CARRIED
<b>ADJOURNMENT</b>	25/357	<p><b>LEVITT</b>                  THAT this meeting now adjourns (10:06 p.m.).</p>	CARRIED

  
 CAO

  
 Mayor

Mayor Initials KW

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